

NE IA MONTESSORI BOARD MEETING

Meeting Date:	Date:October 13, 2015 Time: 6:30	
AGENDA ITEM	DISCUSSION AND MOTIONS	ACTION/RESPONSIBLE INDIVIDUAL
Board Members Present	Present: Andy, Jane, Kristin, Rachel	
Call to Order	Meeting called to order at 6:36	Quorum Present
Approval of Minutes	September's minutes were approved as written	
Board Members	Joan R. was not able to attend tonight, we may have the opportunity to vote her in next month.	
HOS REPORT	<p>No HOS report as Erika is out due to her elbow injury.</p> <p>Katie Becker has been filling in while Erika has been out to help out with ratios.</p> <p>Discussion of student potentially joining NEIM in the afternoons.</p> <ul style="list-style-type: none"> ● Issues identified: <ul style="list-style-type: none"> ○ Dealing with the four-year old grant when children are attending two preschools simultaneously ● Board agreed upon the model of a \$290/week rate, the same as the half-day morning model, and to encourage consecutive days if possible. <p>Discussion of NAC training for Erika</p> <ul style="list-style-type: none"> ● Another offering in the spring may suit her if she does not make this one. <p>Discussion of NICC Mandatory training</p> <ul style="list-style-type: none"> ● Are all staff truly required to attend? 	Andy will follow-up with Ann Hagensick
Treasurer's Report	<ul style="list-style-type: none"> ● Update on spending, income, projected finances through the end of the fiscal year and cash on-hand <ul style="list-style-type: none"> ○ The treasurer's report notes that enrollment is down, thus the need to keep on top of enrollment and spending ○ We've finished our taxes for 2014 ○ There is one outstanding balance from Latchkey for last year. ● Discussion of Marketing → the board expressed desires to move forward with a Marketing committee. 	

President's Report	Focus has been on 5 plates.	
Committee Reports	5 plates <ul style="list-style-type: none"> ● Working on silent auction and continuing to sell tickets ● Shari-Anne will help out as our marketing intern 	
Old Business	<p>Phone Policy</p> <ul style="list-style-type: none"> ● Phone policy was rewritten and we need to bring it back to the board. <p>Administrative Policy Handbook</p> <ul style="list-style-type: none"> ● Board needs to go back to this, check contact and see how to proceed ● After 5 plates, we'll revisit and see what needs to be done. 	<p>Andy and Kristin will revive discussion and and proof it and bring it back before November.</p> <p>Revisit Administrative Policy Handbook in November meeting</p>
New Business	The board decided not to address the cartoon character policy this year and to hit that message harder in orientation and at the beginning of the year next year.	
NEXT MEETING:	Adjourned @ 8:13. Next meeting Nov. 10th (amended to Nov. 17th)	