



	<p>This is on Erika's radar for the next several months. They have 12 months to use funds. The project would be scheduled for Fall 2016.</p> <p>Check in on Handbooks:</p> <ul style="list-style-type: none"> <li>● Administrative and Family Handbooks need to be edited.</li> </ul> <p>Open House:</p> <ul style="list-style-type: none"> <li>● February 6th. 9-Noon. <ul style="list-style-type: none"> <li>○ Advertised on Chamber, DecorahNow, Facebook and NEIM website.</li> </ul> </li> </ul> <p>Kindergarten Meeting:</p> <ul style="list-style-type: none"> <li>● Christine and Erika are planning Kindergarten Meeting, letting people know that we offer Kindergarten. February 2nd 6-7 pm.</li> </ul> <p>Heads-up: Staff Evaluation is coming</p> <p>Strategic Plan:</p> <ul style="list-style-type: none"> <li>● Erika would like us to revisit and use as our guidepost for our goals, timelines, etc.</li> </ul>	<p>Andy and Kristin will edit Administrative handbook. Erika and Jane will do the Family Handbook. Jane and Kristin will proof both (Deadline January 29th. Get it to Kristin/Andy before Jan 27th and Kristin/Andy will proof and get it back to Erika quickly).</p>
<p><b>Treasurer's Report</b></p>	<ul style="list-style-type: none"> <li>● Update on spending, income, taxes, projected finances through the end of the fiscal year and cash on-hand</li> <li>● In 2 months, we expect several big bills</li> </ul> <p>Question about Garage Sale and Fundraising</p>	<p>Jane will ask Andrew and Doug about hosting.</p>
<p><b>President's Report</b></p>	<p>No updates.</p>	
<p><b>Committee Reports</b></p>	<p>Summer Programming:</p> <ul style="list-style-type: none"> <li>● Brochure is in draft form</li> <li>● Enrollment estimates, we need 6 full time will cover expenses of staff (2 people, 40 hrs a week).</li> <li>● Discussion about staffing and qualifications of the second staff member. <ul style="list-style-type: none"> <li>○ Teachers not working in the summer as a potential source</li> <li>○ Are there tax implications of having full-time workers?</li> </ul> </li> </ul>	<p>Kristin will look into tax implications of a second fulltime staff in the summer. Erika will participate in hiring process.</p>

	<p>Women's Clothing Auction</p> <ul style="list-style-type: none"> <li>● In process of planning. Initial date set at March 5 (revised after the meeting to be February 20th)</li> <li>● Will take place in Shauna Menke's Pilates studio</li> </ul>	
<p><b>Old Business</b></p>	<p>Outdoor Play Space Plans and Grant-writing</p> <ul style="list-style-type: none"> <li>● Submitted a grant to Winneshiek County Community Foundation Jan. 10th with Robin Sailor's proposal for renovating the outdoor space.</li> <li>● Walmart as a potential option → benefitting the community in terms of sustainability, economic wellbeing and improvement, justice. They are small (Maximum \$2500), and we could use to supplement. It is a rolling application.</li> <li>● Depot Grant as another option to investigate</li> </ul> <p>3-day Programming:</p> <ul style="list-style-type: none"> <li>● Jane's discussion of 3-day programming in the context of the school and Montessori education more broadly.</li> <li>● Desire to balance the educational goals and maintain the environment in children's house, while meeting the needs of the community.</li> <li>● Use the winter potluck as a time to survey families about this option and others.</li> <li>● Goal: Try to make decision by Open House</li> </ul> <p>Marketing:</p> <ul style="list-style-type: none"> <li>● Open House - Put something on the windows → Action: General Overall Marketing: Kristin's signs - approved</li> <li>● Create a Marketing Committee of Bekah, Jane, Kristin as a helper, Erika on it.</li> <li>● Kristin will keep track of grants</li> <li>● Board approved Kristin's posters for advertising.</li> </ul>	<p>Kristin will share the WCCF grant as a GoogleDoc</p> <p>Andy, Jane and Kristin will collaborate to produce the survey. Jane will look at previous surveys, send to Andy/Kristin and they will refine.</p> <p>Kristin will do something on the windows to advertise Open House. Bekah will put something on Decorah Playgroup. Erika has a banner that we can use.</p> <p>Marketing Committee of Bekah, Jane, Kristin, and Erika will form.</p>
<p><b>New Business</b></p>	<p>Kindergarten Round-up/Feb Open House:</p> <ul style="list-style-type: none"> <li>● Christine, Jenny as guides will address pedagogy</li> </ul>	

	<ul style="list-style-type: none"> <li>● Board Members →. current families attending is a good thing, can model to families how things operate..</li> </ul> <p>Grant Application for Energy Efficient Lights:</p> <ul style="list-style-type: none"> <li>● Evaluation of lights Jan 13th. This person will partner with Joel Zook to help us write a grant</li> <li>● Discussion of the appropriate grant target <ul style="list-style-type: none"> <li>○ Wal-Mart might be the appropriate first venue, if that doesn't work, then look at the Depot.</li> </ul> </li> </ul> <p>Approving Plaque for Pergola</p> <p>Oneota Film Festival:</p> <ul style="list-style-type: none"> <li>● Question: Can Andy email parents about if they'd like to support it to sponsor "All the Time in the World"?</li> <li>● Ask if we can preview it.</li> <li>● Is there an opportunity to do a panel with preschool people about this?</li> </ul>	<p>Board members and families will plan to attend Open House</p> <p>Kristin will call Joel to discuss the grant and talk about WalMart as a potential grant target for the lights.</p> <p>Andy will ask about previewing documentary. Feel out if there is an opportunity to do a panel.</p>
<b>NEXT MEETING:</b>	<b>Adjourn 8:14, Next meeting, February 9, 6:30 pm</b>	